

LifeChurch Panania

Making followers of Jesus by being followers of Jesus

Whatever you do, work at it with all your heart, as working for the Lord and not for people.

Colossians 3:23

Morning Tea Team

Position Description



Role purpose

The Morning Tea Team provides refreshments straight after the service.

Importance

The Morning Tea Team provides essential physical nourishment after the spiritual nourishment provided by the church service. It is over a delicious morning tea that people can get to know each other better, share about life and faith – and encourage each other as the Day of our Lord approaches.

Responsibilities

Like all roles in the church, this role helps **make** followers of Jesus by **being** followers of Jesus. So please bring **prayer** and **care** to how you serve Jesus.

Sunday before you're rostered on

- **Kitchen orientation:** It may be a good idea to ask someone for a quick tour of the kitchen. This will avoid panic on the Sunday that you're rostered on. You will find most things you need in the cupboards under the servery.
- **Who brings what:** organise with your morning tea partner, who will bring what: eg fresh milk, biscuits. For extra biscuits, go to the cupboard under the small sink/hotwater dispenser.
- If you are rostered on for the special **Myanmar Morning Tea** (fourth Sunday of the month), please speak to Joy White for details.
- **Things to bring to church on Sunday morning:** fresh milk, biscuits.

Prepare

Come to church at **around 9.15am** to set up for morning tea:

- Turn on the hot water dispenser and fill the kettle with water to boil.
- Bring out the trays of cups and mugs, teaspoons, large jugs for milk, plates for biscuits, serviettes, coffee, tea and sugar, and lay them out on the tables in the kitchen – with tea towels covering the crockery.
- Pour hot water into teapots to pre-warm them during the service.

- Arrange the food on say 3-4 plates then cover with cling wrap and if necessary, put them in the fridge for the duration of the service (eg cakes with cream, and the fresh milk should go in the fridge).
- Clean up table or floor messes immediately and wash any cutlery or crockery used in cutting food, using hot soapy water. This will minimise cockroaches and other unwelcome guests.
- Be in church to start on time!

Serve

Straight after the service:

- Move the trays of cups/mugs, teaspoons, coffee, tea and sugar outside to the trestle table nearest the kitchen servery window.
- Uncover and move the plates of food to the other long table outside.
- Fill teapots with fresh boiling water and large jugs with milk. Put on the kitchen servery window sill – to place on the tea and coffee table.
- Serve and help everyone with a smile, as they help themselves!

Clean up

- Clean up and wipe down the table, bench, sink and floor messes with hot soapy water. Sweep kitchen floor – this will minimise cockroaches.
- Rinse and load cups, plates, other relevant items in the dishwasher. When fully loaded, add dishwashing powder (in the vertical cupboard near the dishwasher). Turn on dishwasher.
- Empty both inside bins and place in outside bin.
- Replace liners in bins. Liners are in the cupboard.
- Give away any leftover food to people.
- Take home all table and drying cloths for washing and bring back to church, clean, ironed and folded.

Got questions? Feel free to chat to our Organiser, Joy White. **Thank you** for helping our church make followers of Jesus by being followers of Jesus.